

# Atomy Facial Spa

~ Things to prepare ~



## For spa session

- Hot Towels (1/guest) -heat up during the spa
- Dry towels (1/guest)
- 1 box of Kleenex tissue
- 1 big bowl with water (for demonstration of face cleanser)
- 1 Skin Care 6 System Set
- 1 Evening 4 Set

## For registration and information

- Membership application sheets (1/guest)
- Product list sheets (1/ guest)
- Products for sale, if available
  - Upper line member(s) can also bring products in stock.

## Before Facial Spa

- ✧ Send an invitation to friends
  - "All the products are organic and natural herbal base."
  - Date/Place (address)/Time
  - Refreshments info
  - Note: "Bring a make-up set." "Friends are welcome."
- ✧ Desirable number of guests
  - 3-5 people

## After Facial Spa

- ✧ Send "Thank you" message to all the guests
- ✧ Send information to people who registered
  - Member ID and Password
  - How to shop online

# Invitation Message Examples

## Sample 1

\_\_\_\_\_,  
We are having a facial party next Wed (27th) 6:00pm, and I'd like to invite you.  
All the products we use are organic and herbal based. It'll be relaxing and fun!  
Let me know if you are free.  
Your friends are welcome too! Just let me know how many.  
Address: \_\_\_\_\_

## Sample 2

Here's the information of our next facial spa.  
Date: Feb. 1st (Sat.)  
Time: 3:00pm  
Place: \_\_\_\_\_  
All the products we use are organic and herbal based. It'll be relaxing and fun!  
Please feel free to ask your mom if she likes to come also. She would love it ;)

## Sample 3

Hi \_\_\_\_\_, my friend is having a free facial spa next Friday (15th) 6pm.  
She told me that I can invite my friends, so I thought about you :-)  
If you are free that day/time, let me know. They have refreshments too.  
The place is around the mall area.  
↓  
(After you receive "Yes")  
Great!  
Here's the address: \_\_\_\_\_  
See you then.